



## ABTSI AGM

Tuesday 13<sup>th</sup> December 2022, 11am

Held virtually via Teams

Present: See attached Attendance list

### **1. Welcome and Apologies.**

Pete McDill (Chair) welcomed everyone to the AGM and informed the attendees how the meeting would be going ahead. Apologies were received from John Sharp, Treasurer, Nicola Porciani – Vice Chair, Margaret Jacobsen – Dochas Centre, Campbell Fox – Kintyre Seaports, Judith Hawcroft – North Argyll Carers, Ailsa Clark – Inspiralba, Bella Kerr – Generation Working Together, David Rennie – AB Council and Maryanne Stewart – Kintyre Foodbank.

### **2. Chair's Address.**

The chair summarised the year and referred to the annual report and noted that the year 2021-22 was characterised by local groups easing themselves out of the restrictions that were in place as a result of the third national lockdown and readjusting to services being delivered both in person and online.

He noted a very successful year for the new CEO, Takki Sulaiman. In his first year leading the TSI there were a number of key changes made to staffing and to the strategic focus.

The TSI had 457 specific requests for support made mostly in the areas of funding and governance .

The TSI are in a strong financial position to continue to support and invest in the sector and have strong plans in place to do that

The chair noted 4 proxy votes had been received.

Becs Barker felt the address was very interesting and mentioned that the TSI had made her feel well supported and invitations to relevant meetings had been welcomingly received. She also requested, along with Bob Clark that the sector get together more often and share ideas, link on projects and identify gaps in services together. PM stated that the database will be a useful tool to allow more connections.

Introductions in the meeting chat then began.

### **3. Minutes of previous meeting – 13/12/2021.**

Minutes were proposed by Alison Gildea and seconded by Mahailia Scott. 8 of those in attendance were present at the previous AGM and voted in favour.

### **4. Treasurer's report and Presentation of Accounts.**

Takki Sulaiman gave an accounting update in John Stevens absence.

It is confirmed that the TSI's funds remain healthy to support the sector, no cash flow issues. As at end March 2022 the charity had total funds of £765,463, £122,755 of which is restricted.

Financial activities are relatively straightforward with income of £1.16m and expenditure of £942k yielding a surplus of £220k. The significant income changes relate to the £700k and £41k received and disbursed for the Communities Mental Health and Wellbeing Fund and Community Based Adult Learning Fund respectively. The Board of the TSI has taken the decision to designate some reserves to the value of £175,000 which will be used to provide improved support to the third sector to improve resilience and capacity in building back better, Community Wealth Building and Volunteering. In addition, £20,000 has been set aside for dilapidations on the former Dunoon office, currently being negotiated with the landlord.

Three-months operating expenditure has also been retained in line with OSCR's guidance on reserves policy. Reserves, as at end March 2022, have increased in year to £447,708 and this is available to cover any costs involved in the TSI continuing and completing projects in the context of rising inflation and to cover liabilities in the event that government funding were to cease. Diversification of income remains a strategic objective for the next two-year period and this is likely to include fees for grant disbursement and project management costs for managing volunteer programmes.

### **5. Adoption of Accounts.**

The accounts were proposed by Pete McDill and seconded by Heather Grier. All in favour.

### **6. Appointment of Auditors.**

Following another successful audit with Martin Aitken & Co, Pete McDill proposed the continuing appointment of Martin Aitken & Co as auditors and this was seconded by Heather Grier. All in favour.

### **7. CEO business plan update**

Takki Sulaiman updated the members on the current business plan for the year ahead. He mentioned the Volunteering Conference and Survey held on the 9<sup>th</sup> of December and its success, as well as the current and upcoming work around the Cost of Living response and recessionary environment.

He noted a big piece of work with Community Wealth Building and the potential for social enterprises and third sector to access anchor institutions' supplier lists – through a research programme.

A new website and health check tool for local groups is to be developed in the new year.

The TSI are also looking into hosting services for small groups – HR, payroll, finance, IT and contract management etc.

Bob Clark was delighted to hear about the hosting of services and noted that independent examination of accounts would be a welcome service. TS to discuss further.

Heather Grier and Becs Barker queried the marketing facilitation group closure and TS to suggest the reopening of the group to review implementations.

It was agreed that some members would stay on at the end of the meeting to discuss further.

#### **8. Election of Directors.**

Due to the terms in the Articles of Association stating that 1 third of trustees must step down at each AGM to ensure a fair turnover of trustees, Nicola Porciani and Alison Gildea stepped down and were seeking re-election.

Peter McDill proposed the re-election of Nicola Porciani to the board and this was seconded by Mahailia Scott.

Heather Grier proposed the re-election of Alison Gildea and this was seconded by Becs Barker. All members in favour.

#### **9. Chair closing remarks.**

Pete McDill advised the members that this was not the same organisation and that the TSI works with the sector and for the sector in a much better way. He suggested that to anyone uncertain of this to look at the work that the TSI has done so far and plans to do as well as how little the board is required on an operational level. He thanked everyone for attending and for the support. TS noted some actions to take away and encouraged those in attendance to approach the TSI with any feedback as the TSI and the sector are collectively powerful.

#### **List of Attendees**

Pete McDill – Chair

Alison Gildea – Secretary and Grey Matters Active Ageing

Mahailia Scott – Board member

Takki Sulaiman – CEO

Lauren Martin – Business Manager

Kirsten Johnston – TSI Member

Margaret Wallace – Kintyre Sea Sports and TSI member  
Sandy McLeod – TSI Member  
Paula Darbyshire – TSI member  
Phil Ashby – Friends of St Conan’s Kirk and TSI Member  
Iona MacPhail – Fyne Homes and Acha  
Jean Mary Knowles – TSI Member  
Joan Best – Crossroads  
Aimee Spence – Inspiralba  
Bob Clark – Auchindrain  
Heather Grier – Strachur Hub  
Phyl Meyer – Tiree Trust  
Breege Smyth – Ardchattan Centre  
David Halfpenny – Carrgomm  
Andree Hawke – TSI member  
Becs Barker – Carrgomm  
Katie McKay – Project 81  
Susan Simpson – Anam Cara Fas Gadh and Change Mental Health  
Heather Forrester – Change Mental Health